



PROCEEDINGS OF THE COUNTY OF SANTA CRUZ BOARD OF SUPERVISORS

May 12, 2020

ACTION SUMMARY MINUTES

1. CALL TO ORDER – 9:00 AM

Attendee Name	Title	Status
John Leopold	First District Supervisor	Present
Zach Friend	Second District Supervisor	Remote*
Ryan Coonerty	Third District Supervisor	Remote*
Greg Caput	Chair, Fourth District Supervisor	Present
Bruce McPherson	Vice Chair, Fifth District Supervisor	Remote*

*Supervisors Friend, Coonerty and McPherson attended via teleconference

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. CONSIDERATION OF LATE ADDITIONS TO THE AGENDA; ADDITIONS AND DELETIONS TO CONSENT AND REGULAR AGENDAS

- Revision Sheet - Items 8 and 13
- Report of the County Administrative Office on COVID-19

4. ANNOUNCEMENT BY BOARD MEMBERS OF ITEMS REMOVED FROM CONSENT TO REGULAR AGENDA

Supervisor Leopold pulled Item No. 19 from Consent to Regular Agenda (8.1)

5. PUBLIC COMMENT

Nine people addressed the Board

6. ACTION ON THE CONSENT AGENDA (ITEMS 15-40)

REGULAR AGENDA

7. Consider resolution recommending the Governor exercise his authority to issue an executive order to conduct the Presidential General Election on November 3, 2020 as an all-mail ballot election with in-person voting options, as well as provide other tools, such as expanded Remote Accessible Vote-by-Mail options, to enable the county elections official to conduct an accurate, secure, accessible and transparent election under a public health crisis, as outlined in the memorandum of the County Clerk

ACCEPTED AND FILED report

RESULT:	ACCEPTED AND FILED [UNANIMOUS]
MOVER:	John Leopold, First District Supervisor
SECONDER:	Ryan Coonerty, Third District Supervisor
AYES:	Leopold, Friend, Coonerty, Caput, McPherson

8. DELETED ITEM

8.1 PULLED FROM CONSENT AGENDA (19)

Accept and file quarterly report on Cannabis Licensing Office operations, schedule a public hearing on June 2, 2020 at 9:00 a.m. or thereafter to consider ordinances amending Chapters 7.128 and 13.10 of the Santa Cruz County Code relating to cannabis licensing, direct staff to return in August 2020 with the next quarterly and final annual report for fiscal year 2019-20, and take related actions, as recommended by the County Administrative Officer

- 1) ACCEPTED AND FILED quarterly report on Cannabis Licensing Office operations;
- 2) SCHEDULED a public hearing on June 2, 2020 at 9:00 a.m. or thereafter to consider ordinances amending Chapters 7.128 and 13.10 of the Santa Cruz County Code relating to cannabis licensing, and including additional direction: CLO staff to return on June 2nd with an analysis of our tax structure comparable to surrounding communities;
- 3) DIRECTED Clerk of the Board to publish notice of the public hearing in a newspaper of general circulation once, at least ten days prior to the hearing;
- 4) DIRECTED staff to return in August 2020 with the next quarterly and final annual report for fourth quarter fiscal year 2019-20

RESULT:	ACCEPTED AND FILED WITH ADDITIONAL DIRECTION [UNANIMOUS]
MOVER:	John Leopold, First District Supervisor
SECONDER:	Zach Friend, Second District Supervisor
AYES:	Leopold, Friend, Coonerty, Caput, McPherson

9. Public hearing to consider resolution establishing 2020-21 sewer service charges for County Service Area 7, Boulder Creek; adopt resolution setting Tuesday, June 16, 2020, at 9:00 a.m. or thereafter, as the date and time for a public hearing on the service charge report, and take related actions, as outlined in the memorandum of the Deputy CAO/Director of Public Works

- 1) Public hearing held to hear objections and protests to proposed 2020-21 sewer service charges for County Service Area 7, Boulder Creek; closed the public hearing;
- 2) ADOPTED **Resolution No. 112-2020** confirming sewer service charge rates;
- 3) ADOPTED **Resolution No. 113-2020** setting Tuesday, June 16, 2020, at 9:00 a.m. or thereafter, as the date and time for a public hearing on the service charge report; and
- 4) DIRECTED Clerk of the Board to publish the notice of public hearing, once a week for two weeks prior to the hearing, in a newspaper of general circulation

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Leopold, First District Supervisor
SECONDER:	Ryan Coonerty, Third District Supervisor
AYES:	Leopold, Friend, Coonerty, Caput, McPherson

10. Public hearing to consider resolution establishing 2020-21 sewer service charges for County Service Area 20, Trestle Beach; adopt resolution setting Tuesday, June 16, 2020, at 9:00 a.m. or thereafter, as the date and time for a public hearing on the service charge report, and take related actions, as outlined in the memorandum of the Deputy CAO/Director of Public Works

- 1) Public hearing held to hear objections and protests to proposed 2020-21 sewer service charges for County Service Area 20, Trestle Beach; closed the public hearing;
- 2) **ADOPTED Resolution No. 114-2020** confirming sewer service charge rates;
- 3) **ADOPTED Resolution No. 115-2020** setting Tuesday, June 16, 2020, at 9:00 a.m. or thereafter, as the date and time for a public hearing on the service charge report; and
- 4) **DIRECTED** Clerk of the Board to publish the notice of public hearing, once a week for two weeks prior to the hearing, in a newspaper of general circulation

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zach Friend, Second District Supervisor
SECONDER:	John Leopold, First District Supervisor
AYES:	Leopold, Friend, Coonerty, Caput, McPherson

11. **AS THE BOARD OF DIRECTORS OF THE DAVENPORT COUNTY SANITATION DISTRICT:** Public hearing to consider ordinance amending Title 3 of the District Code establishing 2020-21 water service charges, and ordinance amending Title 4 of the District Code establishing 2020-21 sewer service charges, for the Davenport County Sanitation District; schedule the ordinances for final adoption on May 19, 2020; set Tuesday, June 16, 2020, at 9:00 a.m. or thereafter, as the date and time for a public hearing on the service charge reports; and take related actions, as outlined in the memorandum of the District Engineer

Public hearing held; closed the public hearing;

- 1) **APPROVED** in concept the ordinance amending Title 3, and the ordinance amending Title 4, of the Davenport County Sanitation District Code to establish 2020-21 water and sewer service charges;
- 2) **SCHEDULED** the ordinances for final adoption on the next available agenda [May 19, 2020];
- 3) **SCHEDULED** Tuesday, June 16, 2020 at 9:00 a.m. or thereafter, as the date and time for a public hearing on the service charge reports; and
- 4) **DIRECTED** the Clerk of the Board to publish notice of public hearing once a week for two weeks before the hearing, in a newspaper of general circulation

RESULT:	APPROVED IN CONCEPT [UNANIMOUS]
MOVER:	John Leopold, First District Supervisor
SECONDER:	Ryan Coonerty, Third District Supervisor
AYES:	Leopold, Friend, Coonerty, Caput, McPherson

12. AS THE BOARD OF DIRECTORS OF THE FREEDOM COUNTY SANITATION DISTRICT: Public hearing to consider ordinance amending Title 3 of the District Code establishing 2020-21 sewer service charges for the Freedom County Sanitation District; schedule the ordinance for final adoption on May 19, 2020; set Tuesday, June 16, 2020, at 9:00 a.m. or thereafter, as the date and time for a public hearing on the service charge reports; and take related actions, as outlined in the memorandum of the District Engineer

Public hearing held; closed the public hearing;

- 1) APPROVED in concept the ordinance amending Title 3 of the Freedom County District Code to establish 2020-21 sewer service charges;
- 2) SCHEDULED the ordinance for final adoption on the next available agenda [May 19, 2020];
- 3) SCHEDULED Tuesday, June 16, 2020 at 9:00 a.m. or thereafter, as the date and time for a public hearing on the service charge reports; and
- 4) DIRECTED Clerk of the Board to publish the notice of public hearing, once a week for two weeks before the hearing, in a newspaper of general circulation

RESULT:	APPROVED IN CONCEPT [UNANIMOUS]
MOVER:	John Leopold, First District Supervisor
SECONDER:	Bruce McPherson, Vice Chair, Fifth District Supervisor
AYES:	Leopold, Friend, Coonerty, Caput, McPherson

13. Consider the 2020-21 County Proposed Budget to be considered during budget hearings, accept the tentative budget hearing schedule, set a public hearing on June 16, 2020 to consider amendments to the County's Unified Fee Schedule, schedule June 22, 2020, as the date the budget hearings will begin, and take related actions, as outlined in the memorandum of the County Administrative Officer

- 1) ACCEPTED AND FILED the 2020-21 County Proposed Budget;
- 2) ACCEPTED the tentative budget hearing schedule for June 22, 23 and 30, 2020;
- 3) Set June 22, 2020 as the beginning date for public hearings on the 2020-21 Proposed Budget;
- 4) Set June 16, 2020 as the date for public hearing on changes to the Unified Fee Schedule;
- 5) DIRECTED Clerk of the Board to order publications of the required public hearing notices;
- 6) DIRECTED the Personnel Department to begin discussions with the bargaining units regarding furlough or equivalent concessions; and
- 7) DIRECTED the Human Services Department to postpone the next CORE Investments Request for Proposals by one year, moving the anticipated release to fall 2021

RESULT:	ACCEPTED AND FILED [UNANIMOUS]
MOVER:	John Leopold, First District Supervisor
SECONDER:	Zach Friend, Second District Supervisor
AYES:	Leopold, Friend, Coonerty, Caput, McPherson

CLOSED SESSION AGENDA

14. SCHEDULE A CLOSED PERSONNEL AND LITIGATION SESSION TO BE HELD AT THE CONCLUSION OF THE BOARD'S CONSENT OR REGULAR AGENDA, OR AT ANY OTHER TIME DURING THE COURSE OF THE MEETING ANNOUNCED BY THE CHAIRPERSON OF THE BOARD

A. CONFERENCE WITH LEGAL COUNSEL - THREAT TO PUBLIC SERVICES OR FACILITIES (Government Code Section 54957(a))

Consultation with Carlos J. Palacios, County Administrative Officer; Jason M. Heath, County Counsel; Dr. Gail Newel, Public Health Officer; Mimi Hall, Director of Health Services Agency; Randy Morris, Director of Human Services Department; Nicole Coburn, Assistant CAO; Elissa Benson, Assistant CAO; and Jim Hart, Sheriff-Coroner

B. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Negotiator: Director of Personnel
Employee organization: All Bargaining Units

C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9(d)(1))

Weseloh, et al. v. County of Santa Cruz, Santa Cruz County Superior Court Case No. 18CV03315

Report of County Counsel - will be given at the conclusion of the closed session on any reportable action(s) taken in the closed session

Scheduled closed personnel and litigation session held as outlined in the agenda

RESULT: CLOSED SESSION HELD

Report of County Counsel: No report was given

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Leopold, First District Supervisor
SECONDER:	Zach Friend, Second District Supervisor
AYES:	Leopold, Friend, Coonerty, Caput, McPherson

15. APPROVAL OF MINUTES
 - a. Board of Supervisors - Regular Meeting - Apr 28, 2020 9:00 AM
16. Accept claims as approved by the Auditor-Controller-Treasurer-Tax Collector
17. Approve the reading by title of any ordinance considered for adoption that may appear on this agenda, and further waive a detailed reading of said ordinance, as recommended by County Counsel
18. Accept and file report of the County's investment activities and holdings for the quarter ending March 31, 2020, as recommended by the Auditor-Controller-Treasurer-Tax Collector
19. ITEM PULLED TO REGULAR AGENDA (8.1)
20. Approve realignment of appropriations for Fiscal Year 2019-20 for various General Fund departments, County Service Area 11 and County Library Fund; adopt five resolutions accepting unanticipated revenue in the total amount of \$702,163 for Agriculture Weights & Measures, Cannabis Licensing, District Attorney, Parks, and Public Works; adopt resolution accepting unanticipated revenue in the amount of \$15,674,148 for Measure S Library projects; approve reallocation of \$1,282,000 in bond proceeds for immediate and critical health and safety capital projects; and take related actions, as recommended by the County Administrative Officer
 - Resolution No. 93-2020
 - Resolution No. 94-2020
 - Resolution No. 95-2020
 - Resolution No. 96-2020
 - Resolution No. 97-2020
 - Resolution No. 98-2020
21. AS THE BOARD OF SUPERVISORS OF THE REDEVELOPMENT SUCCESSOR AGENCY, accept and file report on FY 2017-18 and FY 2018-19 Annual Basic Financial Statements, and approve amended Conflict of Interest Code for the Santa Cruz County Consolidated Redevelopment Successor Agency Oversight Board, as recommended by the County Administrative Officer

22. Approve and ratify emergency equipment repairs at Santa Cruz County Main Jail, and authorize the Auditor-Controller-Treasurer-Tax Collector to process payment to Cal Microturbine Inc., in the amount of \$32,359.66, as recommended by the Director of General Services
23. Declare specified vehicles as surplus and direct General Services to arrange for their disposition, as recommended by the Director of General Services
24. Adopt resolution confirming the previously established benefit assessment rates for County Service Area (CSA) 4, Pajaro Dunes, and CSA 48, County Fire; adopt resolution setting a public hearing on June 2, 2020 on the proposed 2020-21 service charge reports for CSAs 4 and 48, and take related actions, as recommended by the Director of General Services

Resolution No. 99-2020

Resolution No. 100-2020

25. Approve appointment of Johanna Schonfield as the Second District appointee to the First 5 Commission, for a term to expire April 1, 2021, as recommended by Supervisor Friend
26. Adopt resolution authorizing the District Attorney's Office to sign and execute an agreement with the California Victim Compensation Board for the Victim/Witness Assistance Center's Victim Compensation Program Revolving Fund for the period July 1, 2020 through June 30, 2023, as recommended by the District Attorney

Resolution No. 101-2020

27. Adopt resolution authorizing grant application submission to the California Department of Insurance in the amount of \$326,876 for the 2020-21 Workers' Compensation Insurance Fraud Program, and authorizing the District Attorney to execute the Grant Award Agreement, including any extensions or amendments, as recommended by the District Attorney

Resolution No. 102-2020

28. Approve agreements with B.I. Incorporated in the amount of \$210,000 for adult services and \$30,000 for juvenile services for electronic monitoring equipment retroactive to July 1, 2019, and take related actions, as recommended by the Chief Probation Officer

29. Adopt resolution accepting unanticipated revenue from the Board of State and Community Corrections Justice Assistance Grant funding in the amount of \$21,600 for Mental Health related training for Corrections, and take related actions, as recommended by the Chief Probation Officer

Resolution No. 103-2020

30. Defer to December 8, 2020, report and budget update on the Drug Medi-Cal Organized Delivery System pilot program, including updates on service provision and network expansion, as recommended by the Director of Health Services

31. Approve amendment to agreement with Pajaro Valley Prevention and Student Assistance in the amount of \$73,132, for a new contract maximum of \$355,484, for substance use disorder services, and take related actions, as recommended by the Director of Health Services

32. Adopt resolution accepting unanticipated revenue in the amount of \$526,138 from California Department of Public Health for COVID-19 Crisis Response for the period of March 5, 2020 - March 15, 2021, as recommended by the Director of Health Services

Resolution No. 104-2020

33. Ratify submission of two grant applications to the California State Department of Housing and Community Development, one in the amount of \$26,400 for the Housing Navigators Program, and one in the amount of \$146,400 for the Transitional Housing Program; adopt resolutions authorizing application for the grants and accepting awards of Fiscal Year 2020-21 revenue in the amount of \$172,800; and authorize the Director of the Human Services Department to take related actions, as recommended by the Director of Human Services

Resolution No. 105-2020

Resolution No. 106-2020

34. Accept and file report regarding potential areas of expansion for Downtown Streets Team cleanup activities, and direct the Human Services Department to return on or before October 20, 2020, with a plan to expand Downtown Streets Team cleanup activities, as recommended by the Director of Human Services

35. Accept and file report on the Housing Services Contract with the Housing Authority of Santa Cruz County, and approve the Annual Work Plan, as recommended by the Planning Director

36. Adopt resolution accepting unanticipated revenue in the amount of \$186,000, accept low bid and award contract to Jeff Hill & Sons Excavation Inc., in the amount of \$498,188, for CSA 51 Hopkins Gulch Road 2017 Storm Damage Repair project; and take related actions, as recommended by the Deputy CAO/Director of Public Works

Resolution No. 107-2020

37. Adopt resolutions confirming previously approved Consumer Price Index increases in benefit assessment rates for CSA No. 2, CSA No. 5, and CSA No. 10; adopt resolution setting June 16, 2020, at 9:00 a.m., or thereafter, as the date and time for public hearing on the proposed benefit assessment/service charge reports, and take related actions, as recommended by the Deputy CAO/Director of Public Works

Resolution No. 108-2020

Resolution No. 109-2020

Resolution No. 110-2020

Resolution No. 111-2020

38. Approve amendment to agreement with MNS Engineers Inc., extending the term of the contract to December 31, 2022, for civil engineering services for the Trout Gulch Road PM 2.53 2016 Storm Damage Repair project, and take related actions, as recommended by the Deputy CAO/Director of Public Works
 39. Accept and file update on emergency repairs on Bear Creek Road PM 1.71; approve continued emergency action and that the emergency does not allow for competitive bidding, and direct Public Works to return on May 19, 2020, with an update on the progress of emergency work, as recommended by the Deputy CAO/Director of Public Works
 40. Defer award of contract for construction for the Old Bear Creek Road PM 0.01 2017 Storm Damage Repair project due to a non-responsiveness finding for the apparent low bidder; direct the Deputy CAO/Director of Public Works to determine the lowest responsive responsible bidder, and direct staff to return on May 19, 2020, with a recommendation for award of contract, as recommended by the Deputy CAO/Director of Public Works
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Approved 
GREG CAPUT
Chair, Board of Supervisors

Attest: 
SUSAN GALLOWAY
Clerk of the Board

Date: 05/19/2020

NOTE: This set of Board of Supervisors Minutes is scheduled for approval by the Board on May 19, 2020