



COUNTY OF SANTA CRUZ

PLANNING DEPARTMENT
701 OCEAN STREET, 4TH FLOOR, SANTA CRUZ, CA 95060
(831) 454-2580 FAX: (831) 454-2131 TDD/TTY- 711
KATHLEEN MOLLOY PREVISICH, PLANNING DIRECTOR

HISTORIC RESOURCES COMMISSION 2016-2017 ANNUAL REPORT TO THE BOARD OF SUPERVISORS January 1, 2016 through December 31, 2017

1. Role of Historic Resources Commission

The role of the Historic Resources Commission is to represent the County in matters pertaining to the protection and preservation of the historic and cultural resources of Santa Cruz County. Preservation of our rich historic and cultural heritage contributes to the economic and cultural vitality of our community.

2. Meeting Dates, Time and Location

The Historic Resources Commission holds four regular quarterly meetings annually (in January, April, July, and October) in the Board of Supervisors Chambers located on the 5th Floor of the County Building, with Special Meetings, alternate locations, and expanded meeting hours scheduled as needed (Attachment 1). As directed by your Board, the number of regularly scheduled meeting was reduced to four in 2009, the fewest number possible that will enable the Commission to meet its mandated responsibilities. In some cases, the regularly scheduled meeting date was adjusted, or the meeting was cancelled, in order to continue to review projects in a timely manner while minimizing the total number of annual meetings.

3. Commission Structure

The Commission is composed of five members who are residents of the County and are appointed by the Board of Supervisors. The current members are as follows:

- Suzi Merriam, First District (*Vice Chairperson through 4/18*)
Appointed to the Commission 05/12. Appointment expires 04/21.
- Carolyn Swift, Second District
Appointed to the Commission 04/08. Appointment expires 04/21.
- Alverda Orlando, Third District
Appointed to the Commission 01/08. Appointment expires 04/19.
- Ann Jenkins, Fourth District
Appointed to the Commission 12/08. Appointment expires 04/19.
- Lynda Phillips, Fifth District (*Chairperson through 4/18*)
Appointed to the Commission 04/10. Appointment expires 04/21.

4. Commission Staff

The Planning Department provides staff to the Historic Resources Commission. Annie Murphy, Planner IV, has been Staff to the HRC since April 2009.

5. Attendance

The attendance by the Commissioners over the past two years was excellent, with quorums reached for all meetings. See the attached roster (Attachment 1) for 2016 and 2017 Commissioner Attendance.

6. Annual Goals and Accomplishments

a) Historic Resources Inventory

The Commission maintains the County Historic Resources Inventory (Inventory) recommending inclusion to your Board of resources as defined by County Ordinance (§16.42.050) and the State Historic Preservation Office (SHPO), or by recommending to your Board additions or deletions of structures to or from the Inventory, or by recommending that your Board modify existing Inventory listings as needed.

b) Participation in the Certified Local Government (CLG) Program

Santa Cruz County is one of the 61 local governments and one of only a handful of Counties in California designated as Certified Local Government by the State Office of Historic Preservation (OHP). This designation facilitates compliance with CEQA, provides access to technical assistance for projects involving historic resources, and allows the County to compete for grants benefiting local historic preservation efforts. For example, in 2003 the County was awarded a CLG grant to upgrade the Historic Protection Ordinance to add sections dealing with demolition by neglect and incentives. Your Board adopted the modifications on February 13, 2007, and the ordinance revisions were certified on April 10, 2007.

CLG designation also includes Commissioner and staff attendance at various historic preservation workshops, Commission comments on historic/cultural resource-related legislation, and Commission preparation of an extensive CLG Annual Report documenting the Commission's activities for submittal to OHP.

CLG participation also requires a higher level of Commissioner and staff expertise and level of training regarding historic preservation issues. These trainings assist the Commission in their work, and help to ensure that projects in the County involving historic resources protect the historic integrity of the resource and comply with CEQA, protecting our historic heritage for future generations.

c) Timely Review of Project Applications Submitted to the Planning Department

The Historic Resources Commission and the staff to the Commission are committed to providing thorough, efficient, and timely review of all of the following:

- Historic Resource Preservation Plans, and Preservation Plan Amendments and other projects involving a designated historic resource, submitted by the public and/or other County departments, and
- Building, Demolition and /or Development Permit applications involving a designated or potential historic resource.

d) Public Education and Preservation Advocacy

- Brochures funded by CLG grant and County funds outlining the benefits of historic preservation and the County's Historic Inventory are available for the public and other interested parties.

- Letters and phone calls advocating historic preservation and funding.

e) Retention and protection of Historically Significant Public Records

- Protection of all historically significant public records for the County, including video and audio records

7. Summary of Reporting Year Activities

a) Workshops/Conferences/Events attended by HRC Commissioners and Staff

Commissioner/ Staff	Training Title and Date
Ann Jenkins, Commissioner	On-line Training: Walk Through Historic Buildings. Provided by the National Park Service. December 2017
Suzi Merriam, Commissioner	On-line Training: Walk Through Historic Buildings. Provided by the National Park Service. December 2017
Lynda Phillips, Commissioner	On-line Training: Walk Through Historic Buildings. Provided by the National Park Service. December 2017
Alverda Orlando, Commissioner	On-line Training: Walk Through Historic Buildings. Provided by the National Park Service. December 2017
Carolyn Swift, Commissioner	On-line Training: Walk Through Historic Buildings. Provided by the National Park Service. December 2017
Annie Murphy, Staff	On-line Training: Walk Through Historic Buildings. Provided by the National Park Service. December 2017

b) Activities and Accomplishments by Commissioners in Support of Historic Preservation

Item or Event	Description	Date
Historic Landmark Committee, Blue Plaque Awards, Museum of Art and History	Members (Commissioners Jenkins and Merriam)	On-going
San Lorenzo Valley Historical Society	Member and volunteer (Commissioner Phillips)	On-going
San Lorenzo Valley Museum	Executive Director (Commissioner Phillips)	Through 1/13/17
Santa Cruz County Historic Bridges Project	Researching the procedures used in monitoring the repair of historic bridges in Santa Cruz Co - report to HRC (Commissioner Phillips)	On-going
Santa Cruz County Arts Commission	Vice Chair (Commissioner Phillips)	On-going
Training Webinar: From Modern to Postmodern: A Context	(Commissioner Phillips)	August 2017
Training Webinar: Brown Act Procedures and Rules	(Commissioner Phillips)	April 2017
Santa Cruz County Genealogical Society	Member (Commissioner Orlando)	On-going

Researchers Anonymous Group at the Museum of Art and History	Member (Commissioner Orlando)	On-going
Continued work on developing a website for Davenport.	Coordinator/ Contributor/ Interviewer (Commissioner Orlando)	On-going
Member of Cultural Council Associates	Member (Commissioner Orlando)	On-going
Member of Davenport Resource Center Friends, to promote the history of Davenport among local teens.	Member (Commissioner Orlando)	On-going
City of Capitola Architecture and Site Committee	Member (Commissioner Swift)	On-going
Oral History Steering Committee, Pajaro Valley History Association	Member (Commissioner Jenkins)	On-going

c) Review of Proposed Historic Resource Preservation Plans

In April 2016, the HRC approved a Historic Resource Preservation Plan for partial demolition with reconstruction of historic residence in Aptos (APN 041-021-41), included in the Santa Cruz County Historic Resources Inventory (NR-3).

In January 2017, the HRC approved a Historic Resource Preservation Plan for alterations to Bargetto Winery, a designated historic resource in Soquel (APN 030-281-02), included in the Santa Cruz County Historic Resources Inventory (NR-5).

In May 2017, the HRC approved an amendment to Historic Resource Preservation Plan for rehabilitation of the Hihn Apple Barn, a designated historic residence located in Aptos Village in Aptos (APN 041-011-49), included in the Santa Cruz County Historic Resources Inventory (NR-3).

d) CLG Annual Reports

- The HRC is required to submit a CLG Annual Reports for the reporting years 2016 and 2017 to the State Office of Historic Preservation. The report for 2016 was submitted, and the report for 2017 will be submitted in February 2018.

8. Future Goals and Recommendations

a) CLG Participation

- Continue participation in the Certified Local Government Program. This enables the Commission to foster ties with and access the products, programs, and services of the State Historic Preservation Office, the National Park Service's Heritage Preservation Service, and National Trust for Historic Preservation; stay apprised of State and Federal legislative changes and court rulings, and compete for grants.

b) Preservation Advocacy and Outreach

- Write letters of support and otherwise lobby for strong preservation policies and funding at the State and Federal level.

c) Commissioner/Staff Education and Training

- Attend conferences and workshops to enhance HRC and HRC staff knowledge about and techniques of historic preservation.

- d) Plaques and certificates for Designated Resources
 - Continue to work with the Santa Cruz Museum of Art and History in the Certificate Program to bring public recognition to projects in the County deserving acknowledgment for excellence in historic preservation or restoration.

- e) Facilitate preservation and rehabilitation of historic resources
 - Continue to review Historic Preservation Plans in a timely manner, working closely with applicants to facilitate additions, remodels, and new development that preserve and protect historic resources in our community and also allow for appropriate rehabilitation to meet the needs of property owners.

- f) Strengthen historic preservation in Santa Cruz County
 - Consider possible ordinance amendments to strengthen protections for existing historic resources and facilitate property maintenance.

- g) Clean-up of Historic Resources Inventory
 - Consider clean-up of Inventory, to identify buildings whose condition may have changed since the last inventory update, and to correct information in the Inventory.

Attachments

1. Commissioner attendance

cc: Kathy Previsich, Planning Director
Paia Levine, Assistant Planning Director

COUNTY OF SANTA CRUZ HISTORIC RESOURCE COMMISSION ATTENDANCE BY COMMISSIONER:

2016-2017

DATE	1st Merriam	2nd Swift	3rd Orlando	4th Jenkins	5th Phillips	Staff	Meeting Cancelled
01/14/2016	C	C	C	C	C	C (Murphy)	Cancelled
04/14/2016	E	P	P	P	P	P (Murphy)	
07/14/2016	C	C	C	C	C	C (Murphy)	Cancelled
10/21/2016	P	P	P	E	P	P (Murphy)	
12/14/2016	E	P	P	P	P	P (Murphy)	
01/23/2017	P	P	P	P	P	P (Murphy)	
04/10/2017	P	P	P	P	P	P (Murphy)	
05/12/2017	P	P	P	P	P	P (Murphy)	
07/10/2017	P	P	E	P	P	P (Murphy)	
10/02/2017	E	P	P	E	P	P (Murphy)	

P = Present
 U = Unexcused Absence from meeting
 E = Excused Absence
 V = Vacant
 C = Meeting cancelled