



Santa Cruz County CA

Approved
Aug 18, 2020 1:30 PM

Budget Hearings Item BUD-2020-85

Consider Last Day report with financial supplemental for the 2020-21 Revised Budget for the Sheriff-Coroner, as outlined in the memorandum of the Sheriff-Coroner

Information

Department:	Sheriff-Coroner	Sponsors:	Sheriff-Coroner Jim Hart
Category:	CBD - Board Memo	Functions:	General Government

Links

Reference [BUD-2020-51](#) : Consider the 2020-21 Supplemental Budgets for the Sheriff-Coroner, and take related actions, as outlined in the referenced budget documents and the memorandum of the Sheriff-Coroner

Reference [9676](#) : Approve restoration of funding for food services staffing at the County's adult correctional facilities, approve transfer of appropriations in the amount of \$353,339 in the Sheriff's Office budget, and defer the deletion of food services positions to March 31, 2021, as recommended by the Sheriff-Coroner

Attachments

Board Memo
[LAST DAY 2021SUPFORM - Sheriff-Coroner](#)
[013 \(9459\) Revised memo, packet page 98 \(clean copy\)](#)
[013 \(9459\) Revised memo, packet page 98 \(strikeout-underline\)](#)
[\(Upload New Attachment\)](#)

Financial Impact

The Sheriff-Coroner Last Day Item includes \$87,118,862 in expenditures, \$32,066,665 in revenues and \$55,052,197 in General Fund contribution, reflecting an increase of \$358,046 or 0.7% from the 2020-21 Revised Budget.

Board Letter

Recommended Action(s):

- 1) Approve the Last Day report for the 2020-21 Sheriff-Coroner budget in the amount of \$214,499;
- 2) Defer the deletion of 8 Cooks and 1 Head Cook from October 1 to December 31, 2020 and restore funding;
- 3) Restore 50 percent funding for the Cannabis Compliance Unit; and
- 4) Restore the Program Coordinator position for the Sexual Assault response team.

Executive Summary

The 2020-21 Last Day report amends the Revised Budget for the Sheriff-Coroner in the amount of \$214,499.

Analysis

The Last Day report for the Sheriff-Coroner reflects an increase from the Revised Budget of \$214,499 in expenditures and a decrease of \$143,547 in revenues, resulting in an increase of \$358,046 in General

Fund contribution.

This change is requested in order to respond to the following budget adjustments:

- In July 2020, the Pajaro Valley Unified School District informed the Sheriff's Office that they will not be renewing their contract for services. This is a reduction in revenue in the amount of \$143,547. (See Schedule A-1.)
- Included in the Supplemental Budget is the transfer of food services for the Correctional facilities to a contract vendor. This includes deleting 9 positions effective October 1, 2020. It is anticipated that the contract process will take approximately six months before transfer of services is complete on January 1, 2021. We are requesting to restore \$261,020 in funding and defer the deletion of these positions until December 31, 2020. (See Schedule A-2.)
- At the request of the Board on August 11, 2020, restoration of 50 percent funding for the Cannabis Compliance Unit, allowing for the refunding of two Sheriff Deputy positions. This is an increase in expenses of \$368,861, offset by revenues from the Cannabis Licensing Office. (See Schedule A-3.)
- At the request of the Board on August 11, 2020, restoration of funding for the Program Coordinator for the Sexual Assault Response Team. This is an increase in expenses of \$97,026. (See Schedule A-4.)

See the attached report for specific financial details.

Body

Strategic Plan Element(s)

The 2020-21 Supplemental Budget for the Sheriff-Coroner meets the following Strategic Plan Goals:

- 1.A (Comprehensive Health & Safety: Health Equity)
- 1.B (Comprehensive Health & Safety: Community Support)
- 1.C (Comprehensive Health & Safety: Local Justice)

Meeting History

Aug 18, 2020 1:30 PM Video Board of Supervisors Revised BUDGET HEARINGS - Last Day

- 1) APPROVED the Last Day report for the 2020-21 Sheriff-Coroner budget in the amount of \$214,499;
- 2) Deferred the deletion of 8 Cooks and 1 Head Cook from October 1 to December 31, 2020 and restore funding;
- 3) Restored 50 percent funding for the Cannabis Compliance Unit; and
- 4) Restored the Program Coordinator position for the Sexual Assault response team

RESULT: APPROVED [UNANIMOUS]
MOVER: John Leopold, First District Supervisor
SECONDER: Bruce McPherson, Vice Chair, Fifth District Supervisor
AYES: John Leopold, Zach Friend, Ryan Coonerty, Greg Caput, Bruce McPherson

Discussion

 Add Comment

Revised
(strikeout-underline copy)



County of Santa Cruz Board of Supervisors

Agenda Item Submittal

From: Sheriff-Coroner
(831) 454-7600

Subject: 2020-21 Last Day Item for Sheriff-Coroner Financial Supplemental
Meeting Date: August 18, 2020

Recommended Action(s):

- 1) Approve the Last Day report for the 2020-21 Sheriff-Coroner budget in the amount of \$214,499;
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REVISED

- At the request of the Board on August 11, 2020, restoration of funding for the Program Coordinator for the Sexual Assault Response Team. This is an increase in expenses of \$97,026. (See Schedule A-4.)

See the attached report for specific financial details.

Financial Impact

The Sheriff-Coroner Last Day Item includes \$87,118,862 in expenditures, \$32,066,665 in revenues and \$55,052,197 in General Fund contribution, reflecting an increase of \$358,046 or 0.7% from the 2020-21 Revised Budget.

Strategic Plan Element(s)

The 2020-21 Supplemental Budget for the Sheriff-Coroner meets the following Strategic Plan Goals:

- 1.A (Comprehensive Health & Safety: Health Equity)
- 1.B (Comprehensive Health & Safety: Community Support)
- 1.C (Comprehensive Health & Safety: Local Justice)

Submitted by:

Jim Hart, Sheriff-Coroner

Recommended by:

Carlos J. Palacios, County Administrative Officer

Attachments:

- a LAST DAY 2021SUPFORM - Sheriff-Coroner

**Sheriff-Coroner
FY 2020-21**

	2020-21 Revised Budget	2019-20 Last Day Request	Revised & Last Day Total	Change From Revised
All Funds				
Taxes	\$2,677,396	\$0	\$2,677,396	\$0
Licenses & Permits	\$99,000	\$0	\$99,000	\$0
Fines & Assessments	\$50	\$0	\$50	\$0
Use of Money	\$13,089	\$0	\$13,089	\$0
Intergovernmental	\$23,490,550	\$0	\$23,490,550	\$0
Charges for Services	\$5,841,303	(\$143,547)	\$5,697,756	(\$143,547)
Miscellaneous	\$38,250	\$0	\$38,250	\$0
Other Financing	\$50,574	\$0	\$50,574	\$0
Total Revenues	\$32,210,212	(\$143,547)	\$32,066,665	(\$143,547)
<i>General Fund</i>	\$54,694,151	\$358,046	\$55,052,197	\$358,046
Total Financing	\$86,904,363	\$214,499	\$87,118,862	\$214,499
Expenditures				
Salaries and Benefits	\$65,388,520	\$749,254	\$66,137,774	\$749,254
Services and Supplies	\$21,002,114	(\$165,894)	\$20,836,220	(\$165,894)
Other Charges	\$446,277	\$0	\$446,277	\$0
Fixed Assets	\$16,854	\$0	\$16,854	\$0
Subtotal	\$86,853,765	\$583,360	\$87,437,125	\$583,360
<i>IntraFund Transfers</i>	\$50,598	(\$368,861)	(\$318,263)	(\$368,861)
Total Expenditures	\$86,904,363	\$214,499	\$87,118,862	\$214,499

Explanation

Cancellation of the Pajaro Valley Unified School District School Resource Officer position for Aptos High School \$143,547. (Schedule A-1)

Restoration of funding for the Cooks and Head Cook positions through December 2020, \$261,020. (Schedule A-2)

Restoration of 50% funding for Cannabis Compliance Unit, \$368,861. (Schedule A-3)

Restoration of Program Coordinator for the Sexual Assault Response Team, \$97,026. (Schedule A-4)

Funding Source

Reductions in various expenses, additional General Fund Contribution of \$358,046 and funding from Cannabis Licensing Office.

**Sheriff-Coroner
Schedule A-1 FY 2020-21**

	2020-21 Revised Budget	2019-20 Last Day Request	Revised & Last Day Total	Change From Revised
All Funds				
Taxes	\$2,677,396	\$0	\$2,677,396	\$0
Licenses & Permits	\$99,000	\$0	\$99,000	\$0
Fines & Assessments	\$50	\$0	\$50	\$0
Use of Money	\$13,089	\$0	\$13,089	\$0
Intergovernmental	\$23,490,550	\$0	\$23,490,550	\$0
Charges for Services	\$5,841,303	(\$143,547)	\$5,697,756	(\$143,547)
Miscellaneous	\$38,250	\$0	\$38,250	\$0
Other Financing	\$50,574	\$0	\$50,574	\$0
Total Revenues	\$32,210,212	(\$143,547)	\$32,066,665	(\$143,547)
<i>General Fund</i>	\$54,694,151	\$0	\$54,694,151	\$0
Total Financing	\$86,904,363	(\$143,547)	\$86,760,816	(\$143,547)
Expenditures				
Salaries and Benefits	\$65,388,520	\$0	\$65,388,520	\$0
Services and Supplies	\$21,002,114	(\$143,547)	\$20,858,567	(\$143,547)
Other Charges	\$446,277	\$0	\$446,277	\$0
Fixed Assets	\$16,854	\$0	\$16,854	\$0
Subtotal	\$86,853,765	(\$143,547)	\$86,710,218	(\$143,547)
<i>IntraFund Transfers</i>	\$50,598	\$0	\$50,598	\$0
Total Expenditures	\$86,904,363	(\$143,547)	\$86,760,816	(\$143,547)

Explanation

The Pajaro Valley Unified School District in July, 2020 notified the Sheriff's Office that they will not be renewing the School Resource Officer position for Aptos High School \$143,547.

Funding Source

Reductions primarily in maintenance expenses and miscellaneous expenses in both Operations and Corrections.

Accounting Detail - Schedule A-1

<u>GL Key</u>	<u>GL Obj Key</u>	<u>Description</u>	<u>2020-21 Last Day Request</u>	<u>2020-21 Last Day Recommend</u>
661200	41548	Other Law Enforcement Services	(143,547)	(143,547) 0
		Total Financing	<u>(\$143,547)</u>	<u>(\$143,547)</u> 0
661100	61717	Maintenance - Data Processing	(10,547)	(10,547)
661300	62856	Misc.	(13,000)	(13,000)
662300	62111	Misc	(30,000)	(30,000)
662500	61730	Maintence Building	(90,000)	(90,000)
		Total Expenditures	<u>(\$143,547)</u>	<u>(\$143,547)</u>

Attachment: LAST DAY 2021SUPFORM - Sheriff-Coroner (9459 : 2020-21 Last Day Item for Sheriff-Coroner Financial Supplemental)

**Sheriff-Coroner 662
Schedule A-2 FY 2020-21**

	2020-21 Revised Budget	2019-20 Last Day Request	Revised & Last Day Total	Change From Revised
All Funds				
Use of Money	\$400	\$0	\$400	\$0
Intergovernmental	\$14,042,012	\$0	\$14,042,012	\$0
Charges for Services	\$876,600	\$0	\$876,600	\$0
Miscellaneous	\$8,125	\$0	\$8,125	\$0
Total Revenues	\$14,927,137	\$0	\$14,927,137	\$0
<i>General Fund</i>	\$20,209,899	\$261,020	\$20,470,919	\$261,020
Total Financing	\$35,137,036	\$261,020	\$35,398,056	\$261,020
Expenditures				
Salaries and Benefits	\$24,821,887	\$283,367	\$25,105,254	\$283,367
Services and Supplies	\$10,219,607	(\$22,347)	\$10,197,260	(\$22,347)
Other Charges	\$95,542	\$0	\$95,542	\$0
Subtotal	\$35,137,036	\$261,020	\$35,398,056	\$261,020
Total Expenditures	\$35,137,036	\$261,020	\$35,398,056	\$261,020

Explanation

Contracting of the food services is estimated to begin in January 2021, not October 2021 as presented in the supplemental budget.

Funding Source: Reduction to various expenses and increase to General Fund contribution

Accounting Detail - Schedule A-2

GL Key	GL Obj Key	Description	2020-21 Last Day Request	2020-21 Last Day Recommend
662110		General Fund Contribution	261,020	261,020
		Total Financing	\$261,020	\$261,020
				0
662440	51000	Regular Pay	130,413	130,413
662440	51005	Overtime	13,744	13,744
662440	51010	Extra Help	17,887	17,887
662440	51040	Differentials	17,474	17,474
662440	52010	OASDI	9,977	9,977
662440	52015	PERS	33,776	33,776
662440	53010	Employee Insurance	60,096	60,096
662440	61110	Clothing	375	375
662440	61220	Telecom	400	400
662440	61310	Food	275,000	275,000
662440	61415	Kitchen Expense	32,500	32,500
662440	61730	Maintenance/Other	13,125	13,125
662440	62111	Miscellaneous	25	25
662440	62223	Supplies	250	250
662440	62381	Professional	250	250
662440	62500	Equipment Lease	300	300
662440	62935	Service Center-Fleet Rates	1,273	1,273
662440	62936	Service Center-Replace Res	478	478
662440	62937	Service Center-Replace Deprec	996	996
662440	62938	Serv Ctr Pool Veh Charges	25	25
662400	62381	Professional Services	-\$347,344	-\$347,344
		Total Expenditures	\$261,020	\$261,020

GL Key	Position Code	Classification	FTE	Action
662440	FG5201AA	COOK	1.00	Fund to 12/31/20
662440	FG5202AA	COOK	1.00	Fund to 12/31/20
662440	FG5203AA	COOK	1.00	Fund to 12/31/20
662440	FG5204AA	COOK	1.00	Fund to 12/31/20
662440	FG5205AA	COOK	1.00	Fund to 12/31/20
662440	FG5301AA	COOK	1.00	Fund to 12/31/20
662440	FG5302AA	COOK	1.00	Fund to 12/31/20
662440	FG5303AA	COOK	1.00	Fund to 12/31/20
662440	FG7201AA	HEAD COOK	1.00	Fund to 12/31/20
		Total	9.00	

Attachment: LAST DAY 2021SUPPFORM - Sheriff-Coroner (9459 : 2020-21 Last Day Item for Sheriff-Coroner Financial Supplemental)

**Sheriff-Coroner 661
Schedule A-3 FY 2020-21**

	2020-21 Revised Budget	2019-20 Last Day Request	Revised & Last Day Total	Change From Revised
All Funds				
Taxes	\$2,677,396	\$0	\$2,677,396	\$0
Licenses & Permits	\$99,000	\$0	\$99,000	\$0
Fines & Assessments	\$50	\$0	\$50	\$0
Use of Money	\$12,689	\$0	\$12,689	\$0
Intergovernmental	\$5,898,118	\$0	\$5,898,118	\$0
Charges for Services	\$4,964,703	\$0	\$4,964,703	\$0
Miscellaneous	\$30,125	\$0	\$30,125	\$0
Other Financing	\$50,574	\$0	\$50,574	\$0
Total Revenues	\$13,732,655	\$0	\$13,732,655	\$0
<i>General Fund</i>	\$32,964,121	\$0	\$32,964,121	\$0
<i>Other Funds</i>	\$0	\$0	\$0	\$0
Total Financing	\$46,696,776	\$0	\$46,696,776	\$0
Expenditures				
Salaries and Benefits	\$35,501,682	\$368,861	\$35,870,543	\$368,861
Services and Supplies	\$10,776,907		\$10,776,907	\$0
Other Charges	\$350,735	\$0	\$350,735	\$0
Fixed Assets	\$16,854	\$0	\$16,854	\$0
Subtotal	\$46,646,178	\$368,861	\$47,015,039	\$368,861
<i>IntraFund Transfers</i>	\$50,598	(\$368,861)	(\$318,263)	(\$368,861)
Total Expenditures	\$46,696,776	\$0	\$46,696,776	\$0

Explanation

Fifty percent funding for Cannabis Enforcement Unit

Funding Source

Intrafund transfer from Cannabis Licening Office, increased Fines and Assessments.

Accounting Detail - Schedule A-3

GL Key	GL Obj Key	Description	2020-21 Last Day Request	2020-21 Last Day Recommend
Total Financing			\$0	\$0
661300	51000	Regular Pay	216,701	216,701
661300	52010	OASDI	3,142	3,142
661300	52010	Retirement	104,883	104,883
661300	53010	Employee Insurance	44,135	44,135
661300	95225	Intrafund Transfers	(368,861)	(368,861)
Total Expenditures			\$0	\$0

GL Key	Position Code	Classification	FTE	Action
661300	RE5347AB	Deputy Sheriff	1.00	Fund
661300	RE5322AB	Deputy Sheriff	1.00	Fund
Total			2.00	

Attachment: LAST DAY 2021SUPFORM - Sheriff-Coroner (9459 : 2020-21 Last Day Item for Sheriff-Coroner Financial Supplemental)

**Sheriff-Coroner 661
Schedule A-4 FY 2020-21**

	2020-21 Revised Budget	2019-20 Last Day Request	Revised & Last Day Total	Change From Revised
All Funds				
Taxes	\$2,677,396	\$0	\$2,677,396	\$0
Licenses & Permits	\$99,000	\$0	\$99,000	\$0
Fines & Assessments	\$50	\$0	\$50	\$0
Use of Money	\$12,689	\$0	\$12,689	\$0
Intergovernmental	\$5,898,118	\$0	\$5,898,118	\$0
Charges for Services	\$4,964,703	\$0	\$4,964,703	\$0
Miscellaneous	\$30,125	\$0	\$30,125	\$0
Other Financing	\$50,574	\$0	\$50,574	\$0
Total Revenues	\$13,732,655	\$0	\$13,732,655	\$0
<i>General Fund</i>	<i>\$32,964,121</i>	<i>\$97,026</i>	<i>\$33,061,147</i>	<i>\$97,026</i>
<i>Other Funds</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>
Total Financing	\$46,696,776	\$97,026	\$46,793,802	\$97,026
Expenditures				
Salaries and Benefits	\$35,501,682	\$97,026	\$35,598,708	\$97,026
Services and Supplies	\$10,776,907		\$10,776,907	\$0
Other Charges	\$350,735	\$0	\$350,735	\$0
Fixed Assets	\$16,854	\$0	\$16,854	\$0
Subtotal	\$46,646,178	\$97,026	\$46,743,204	\$97,026
<i>IntraFund Transfers</i>	<i>\$50,598</i>		<i>\$50,598</i>	<i>\$0</i>
Total Expenditures	\$46,696,776	\$97,026	\$46,793,802	\$97,026

Explanation

Restoration of Program Coordinator for Sexual Assault Response Team (SART) program

Funding Source

Increase to General Fund contribution

Accounting Detail - Schedule A-4

GL Key	GL Obj Key	Description	2020-21 Last Day Request	2020-21 Last Day Recommend
661400		General Fund Contribution	97,026	97,026 0
Total Financing			<u>\$97,026</u>	<u>\$97,026</u> 0
661400	51000	Regular Pay	64,821	64,821
661400	52010	OASDI	4,959	4,959
661400	52010	Retirement	16,789	16,789
661400	53010	Employee Insurance	10,457	10,457
Total Expenditures			<u>\$97,026</u>	<u>\$97,026</u>

GL Key	Position Code	Classification	FTE	Action
661400	UU3086AA	Program Coordinator	1.00	Fund
Total			<u>1.00</u>	

Attachment: LAST DAY 2021SUPFORM - Sheriff-Coroner (9459 : 2020-21 Last Day Item for Sheriff-Coroner Financial Supplemental)